



**DETERMINAZIONE DIRIGENZIALE
N. 121 DEL 18/02/2020**

OGGETTO

TRASFERIMENTO PARTNER ESTERO PROGETTO MOVET

Servizio Programmazione Scolastica e Diritto allo Studio

IL DIRIGENTE

Premesso che con decreto del Presidente n. 94 del 05/04/2019, successivamente modificato con Decreto del Presidente n.126 del 17/05/2019, con Decreto del Presidente n. 218 del 07/10/2019 e con Decreto del Presidente n. 263 del 4/12/2019, è stato approvato il Piano Esecutivo di Gestione per l'esercizio 2019 ed è stata affidata ai dirigenti responsabili dei centri di responsabilità l'adozione di tutti i provvedimenti di contenuto gestionale necessari per assicurare il perseguimento degli obiettivi assegnati;

Premesso che:

- la Provincia di Reggio Emilia, con Determina n. 341 di INAPP – Agenzia Nazionale Erasmus+ del 26.9.2018, è risultata assegnataria della Carta della Mobilità VET Erasmus+, un riconoscimento che viene rilasciato agli Enti che hanno un'esperienza consolidata nell'organizzazione di azioni di mobilità e che permette di accedere ad una procedura semplificata per la richiesta di finanziamenti nell'ambito dell'azione chiave 1 di Erasmus+ relativa alla mobilità per studenti e personale VET;
- la Provincia di Reggio Emilia, con l'assistenza tecnica della Fondazione E35, ha presentato all'INAPP - Agenzia Nazionale Erasmus+, nell'ambito del bando KA116 (Mobilità individuale ai fini dell'apprendimento individuale per i possessori della Carta mobilità), il progetto MOVET - MObility for Vocational and Educational Training, rivolto agli studenti delle scuole secondarie superiori del territorio provinciale e finalizzato alla realizzazione di stage formativi all'estero;
- il progetto della durata di 24 mesi decorrenti dal 01/10/2019 è stato approvato e finanziato per l'importo di € 621.812,00, come da nota dell'INAPP - Agenzia Nazionale Erasmus+ del 16/07/2019;
- la Provincia di Reggio Emilia, in qualità di Beneficiario, ha provveduto alla sottoscrizione della Convenzione n° 2019-1-IT01-KA116-007102, acquisita con Prot. n. 24224 del 11/09/2019, con INAPP – Agenzia Nazionale Erasmus+;

Richiamati:

- il Decreto del Presidente della Provincia n. 220 del 08/10/2019, con cui si è approvato l'accordo tra Provincia e Fondazione E35, per la gestione del progetto MOVET;
- la Determinazione dirigenziale n. 762 del 23/10/2019, con la quale sono state definite le modalità di gestione finanziaria e amministrativa del progetto;
- l'Application Form del progetto, che si allega sub A), quale parte integrante e sostanziale del presente atto;

Precisato che:

- i Paesi di destinazione previsti dal progetto, in base a quanto stabilito dal Programma Erasmus+, sono così raggruppati:
 - Regno Unito e Irlanda: gruppo 1;
 - Francia, Austria, Paesi Bassi, Spagna e Portogallo: gruppo 2;
- il progetto prevede la realizzazione, nel periodo 01/10/2019 -

30/09/2021, di n. 172 mobilità, di cui:

- **108** della durata di 35 giorni, rivolte a studenti frequentanti le classi IV (a.s. 2019/2020) presso le scuole secondarie di II grado della provincia di Reggio Emilia aderenti al progetto, di cui: **36** dirette in Paesi del gruppo 1 e **72** in Paesi del gruppo 2;
 - **18** della durata di 18 giorni, rivolte a docenti delle medesime scuole, che accompagneranno i gruppi di studenti delle classi IV, di cui: **6** dirette in Paesi del gruppo 1 e **12** in Paesi del gruppo 2;
 - **42** della durata di 150 giorni, rivolte a neo-diplomati/neo-qualificati (a.s. 2019/2020 e 2020/2021) residenti sul territorio nazionale, di cui: **8** dirette in Paesi del gruppo 1 e **34** in Paesi del gruppo 2;
 - **4** visite preparatorie della durata di 4 giorni, di cui: **1** diretta in Paesi del gruppo 1 e **3** in Paesi del gruppo 2;
- il progetto approvato comprende un partenariato internazionale, definito in fase di presentazione della candidatura, all'interno del quale l'Agencia Europea para la Movilidad Internacional è stata identificata quale soggetto responsabile per il coordinamento della rete di partner transnazionali che dovranno accogliere i partecipanti nelle diverse destinazioni;
-

Visto l'allegato schema di Accordo tra la Provincia di Reggio Emilia e l'Agencia Europea para la Movilidad Internacional predisposto per le finalità di cui sopra e che si allega sub B), quale parte integrante e sostanziale del presente atto;

Tenuto conto che, in base a quanto specificato nel suddetto Accordo, la Provincia dovrà trasferire all'Agencia Europea para la Movilidad Internacional i seguenti importi, relativi alle quote di Supporto Individuale previste dal progetto per ciascuna tipologia di mobilità:

- **€ 2.058,00** per ciascuno studente ospitato per un periodo di 35 giorni in un Paese del gruppo 1;
- **€ 1.771,00** per ciascuno studente ospitato per un periodo di 35 giorni in un Paese del gruppo 2;
- **€ 2.116,00** per ciascun accompagnatore ospitato per un periodo di 18 giorni in un Paese del gruppo 1;
- **€ 1.880,00** per ciascun accompagnatore ospitato per un periodo di 18 giorni in un Paese del gruppo 2;
- **€ 7.808,00** per ciascun neodiplomato ospitato per un periodo di 150 giorni in un Paese del gruppo 1;
- **€ 6.716,00** per ciascun neodiplomato ospitato per un periodo di 150 giorni in un Paese del gruppo 2;
- **€ 504,00** per ciascuna visita preparatoria della durata di 4 giorni svolta in Paesi del gruppo 1;
- **€ 448,00** per ciascuna visita preparatoria della durata di 4 giorni svolta in Paesi del gruppo 2;

per un ammontare complessivo di contributo pari a **€ 529.512,00**, che verranno trasferiti

con le seguenti modalità:

- un acconto di € 370.658,40 (pari al 70% del contributo complessivo) da trasferirsi a seguito della sottoscrizione del suddetto Accordo;
- un saldo - il cui ammontare sarà determinato sulla base dell'effettivo numero di partecipanti inviati/ricevuti, dell'effettiva durata delle mobilità, espressa in giorni, e nel rispetto dei massimali previsti dal Programma Erasmus+ - da trasferirsi entro 30 giorni di calendario dall'avvenuta erogazione del saldo di progetto da parte dell'Agenzia Nazionale Erasmus+ INAPP nei confronti della Provincia.

Visti:

- il D.Lgs. n. 267/2000;
- il D. Lgs. 118/2011 e successive modificazioni;
- il principio contabile finanziario applicato alla competenza finanziaria (allegato 4/2 del D.Lgs. 118/2011);

Dato atto che, la somma di € 370.658,40 necessaria alla liquidazione dell'acconto del 70% è disponibile alla missione 04 programma 02 codice V livello 1040399999 del Bilancio di Previsione 2020-2022 annualità 2020 e al corrispondente cap. 2643 del PEG 2020, impegno reiscritto 680/2020;

Atteso che, ai fini del controllo preventivo di regolarità amministrativa contabile di cui all'articolo 147bis, comma 1, del D.Lgs. n. 267/2000, il parere favorevole relativo alla regolarità tecnica del presente provvedimento, è reso unitamente alla sottoscrizione del medesimo da parte del responsabile del servizio;

Ritenuto pertanto di:

- procedere alla sottoscrizione dell'Accordo tra la Provincia di Reggio Emilia e l'Agenzia Europea para la Movilidad Internacional per l'implementazione del progetto Erasmus+ MOVET "Mobility for Vocational and Educational Training" (2019-1-IT01-KA116-007102);
- impegnare la somma di € 370.658,40 alla missione 04 programma 02 codice V livello 1040399999 del Bilancio di Previsione 2020-2022 annualità 2020 e al corrispondente cap. 2643 del PEG 2020, impegno reiscritto 680/2020;
- liquidare la relativa somma secondo quanto stabilito dal Vigente Regolamento Provinciale di Contabilità;

D E T E R M I N A

- di procedere alla sottoscrizione dell'Accordo tra la Provincia di Reggio Emilia e l'Agenzia Europea para la Movilidad Internacional per l'implementazione del progetto Erasmus+ MOVET - "Mobility for Vocational and Educational Training" (2019-1-IT01-KA116-007102);
- di impegnare la somma di € 370.658,40 alla missione 04 programma 02 codice V livello 1040399999 del Bilancio di Previsione 2020-2022 annualità 2020 e al corrispondente cap. 2643 del PEG 2020, impegno reiscritto 680/2020;
- di liquidare la relativa somma secondo quanto stabilito dal Vigente Regolamento Provinciale di Contabilità.

Reggio Emilia, lì 18/02/2020

IL DIRIGENTE DEL
Servizio Programmazione Scolastica e
Diritto allo Studio
F.to CAMPEOL ANNA MARIA

Documento sottoscritto con modalità digitale ai sensi dell'art. 21 del d.lgs. 82/2005.

(da sottoscrivere in caso di stampa)

Si attesta che la presente copia, composta di n. ... fogli, è conforme in tutte le sue componenti al corrispondente atto originale firmato digitalmente conservato agli atti con n del

Reggio Emilia, lì.....Qualifica e firma



Context

Project Title	MOVET - MObility for Vocational and Educational Training
Project Title in English	MOVET - MObility for Vocational and Educational Training
Project Acronym	MOVET
Project Start Date (dd-mm-yyyy)	01-10-2019
Project Total Duration (Months)	24 months
Project End Date (dd-mm-yyyy)	30-09-2021
National Agency of the Applicant Organisation	IT01 Agenzia Nazionale Erasmus+ - INAPP
Language used to fill in the form	Italian

For further details about the available Erasmus+ National Agencies, please consult the following page:

<https://ec.europa.eu/programmes/erasmus-plus/contact>



Participating Organisations

Are you applying on behalf of a mobility consortium?

No

Please note that the PIC code is a unique identifier for the organisation within the whole Erasmus+ Programme. It should be requested only once per organisation and used in all applications for all Erasmus+ actions and calls. Organisations that have previously registered for a PIC should not register again. If an organisation needs to change some of the information linked to the PIC, this can be done through the [Participant Portal](#).

Applicant Organisation Details (PIC 945362001)

PIC	945362001
Legal name (national language)	Provincia di Reggio Emilia
Legal name	Provincia di Reggio Emilia
Acronym	
National ID (if applicable)	not applicable
Department (if applicable)	
Address	Corso Garibaldi, 59
Country	Italy
P.O. Box	
Postal Code	42121
CEDEX	
City	Reggio Emilia
Website	www.provincia.re.it
Email	presidenza@provincia.re.it
Telephone	+39 0522 444111, +39 0522 444193
Fax	+39 0522 444108

Profile

Type of Organisation	Local Public body
Is your organisation a public body?	Yes



Is your organisation a non-profit?

No

Total number of staff

170

Total number of learners

0

Accreditation

Accreditation Type

Vocational Education and Training Mobility
Charter

Accreditation Reference

2018-1-IT01-KA109-006909

Associated Persons (Provincia di Reggio Emilia)

Associated Person

Role

Legal Representative

Title

Sig

Gender

Male

First Name

Giorgio

Family Name

Zanni

Department

Presidenza

Position

Presidente

Email

presidenza@provincia.re.it

Telephone

+390522444138

Different address as organisation

No

Address

Corso Garibaldi, 59

Country

Italy

P.O. Box

Postal Code

42121

CEDEX

City

Reggio Emilia



Associated Person

Role

Contact Person

Title

Sig

Gender

Male

First Name

Federico

Family Name

Ferrari

Department

Presidenza

Position

Capo di gabinetto

Email

f.ferrari@provincia.re.it

Telephone

+390522444193

Different address as organisation

No

Address

Corso Garibaldi, 59

Country

Italy

P.O. Box

Postal Code

42121

CEDEX

City

Reggio Emilia

Associated Person

Role

Contact Person

Title

Sig

Gender

Male

First Name

Martino

Family Name

Soragni

Department

Position

Project manager



Email	martino.soragni@e-35.it
Telephone	+390522444400
Preferred contact	Yes
Contact Person for Online Linguistic Support	Yes
Different address as organisation	No
Address	Corso Garibaldi, 59
Country	Italy
P.O. Box	
Postal Code	42121
CEDEX	
City	Reggio Emilia

Hosting Partner Organisations

The hosting partner organisations are organisations who will host the participants in your activities or will assist you with organising the hosting. To edit the details of a hosting partner organisation use the options button on the right side of the table or click on the organisation's name. You will be able to use a PIC number, or to provide the needed information manually.

Hosting Partner Organisation Details (PIC 944853333)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.

PIC	944853333
Legal name	Agencia Europea para la Movilidad Internacional
Address	Calle Adelaida Muro 1B, Bajo A
Country	Spain
City	A Coruña
Telephone	+34981260365
Post Code	15002
Email	proyectos@aemovilidad.es

Website

www.aemovilidad.es

Type of Organisation

Small and medium sized enterprise

Hosting Partner Organisation Details (PIC 948175389)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.

PIC

948175389

Legal name

ASOCIACION CULTURAL INTEGRA

Address

TRAV REPUBLICA DOMINICANA 15 L 12

Country

Spain

City

A CORUNA

Telephone

+34981260365

Post Code

15002

Email

asociacion@integracoruna.com

Website

www.integracoruna.com

Type of Organisation

Non-governmental organisation/association

Hosting Partner Organisation Details (PIC 948743421)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.

PIC

948743421

Legal name

Cap Ulysse

Address

5, rue marengo

Country

France

City

Bordeaux

Telephone

+33556940883

Post Code

33000

Email

info@capulysse.fr

Website

www.capulysse.fr

Type of Organisation

Small and medium sized enterprise



Hosting Partner Organisation Details (PIC 924699643)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.

PIC	924699643
Legal name	Schulhaus Europa e.V.
Address	Hinrichsen Strasse 28
Country	Germany
City	Leipzig
Telephone	+49 341 3037777
Post Code	04105
Email	info@schulhaus.com
Website	www.schulhaus-europa.de
Type of Organisation	Non-governmental organisation/association

Hosting Partner Organisation Details (PIC 944527122)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.

PIC	944527122
Legal name	LONDON PLACEMENT ACADEMY LIMITED
Address	37 SOUTHDOWN ROAD
Country	United Kingdom
City	LONDON
Telephone	+447853153796
Post Code	SW20 8PX
Email	londonplacementacademy@gmail.com
Website	www.londonplacementacademy.com
Type of Organisation	Small and medium sized enterprise

Hosting Partner Organisation Details (PIC 945652516)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.



PIC	945652516
Legal name	Stichting Amsterdam European Mobility
Address	Meerhuizenstraat 14 N
Country	Netherlands
City	Amsterdam
Telephone	+31629570890
Post Code	1078 TH
Email	adamob.nl@gmail.com
Website	www.adammob.com
Type of Organisation	Non-governmental organisation/association

Hosting Partner Organisation Details (PIC 932574006)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.

PIC	932574006
Legal name	Irish Host Family Ltd
Address	The Business Centre
Country	Ireland
City	Castleisland, County Kerry
Telephone	+353667147845
Post Code	eir111
Email	info@irishhostfamily.ie
Website	http://irishhostfamily.ie
Type of Organisation	Small and medium sized enterprise

Hosting Partner Organisation Details (PIC 948817238)

In case the hosting partner has a PIC number, please enter it below to retrieve the organisation's information. If the hosting partner does not have a PIC number, please fill in the required fields.

PIC	948817238
Legal name	APLICAPROPOSTA LDA



Address	Travessa de S. José, São Vitor
Country	Portugal
City	Braga
Telephone	+351253054659
Post Code	4710-438
Email	info@bragamobilityopen.com
Website	www.bragamobilityopen.com
Type of Organisation	Small and medium sized enterprise

Activities

List of Activities

The table below presents all of the different types of activities you can apply for. To submit a valid application, you need to request at least one activity from this list. To request funding for a specific activity, click on its label and introduce the needed information to calculate the requested grant. If you do not wish to request funding for a specific activity, leave the relevant values at zero.

Id.	Activity	Total No of Participants	Average duration per Participant (days)	Total number of Accompanying Persons	Requested Grant
A1	Mobility of VET learners (2 weeks up to 3 months)	108	35.00	18	271,506 EUR
A2	ErasmusPro - Mobility of VET learners (3 to 12 months)	42	150.00	0	302,358 EUR
A3	Advance Planning Visits - ErasmusPro	4	4.00	0	2,948 EUR
A4	Teaching/training assignments abroad	0	0.00	0	0 EUR
A5	Staff training abroad	0	0.00	0	0 EUR
Total		154	65.56	18	576,812 EUR

Please note that the average duration is based on the duration requested for individual support in the details of particular activity.

Mobility of VET learners (2 weeks up to 3 months) Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "number of participants requiring a grant".

Participants requiring a grant, in case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant". Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participants in learning activities. Funding may be requested for accompanying persons under 'Individual Support' and 'Travel' sections below, but please do not include them in numbers of participants specified in this section.

Number of participants requiring a grant	108
Number of participants not requiring a grant	0
Total number of participants	108

Please provide an estimate of how many participants in this type of activities will be hosted by schools and companies.

	School	Company
Number of participants	0	108

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The requested grant is estimated based on the average duration and number of participants. To a certain extent, the actual number of participants and duration of activities may change during the implementation of the project. At the end of the project, its results will be evaluated by experts based on the target figures set here and the project's overall objectives.

The grant is calculated based on daily rates for three groups of countries as specified in the Programme Guide:

Group 1: Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom

Group 2: Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain

Group 3: Bulgaria, Croatia, Czech Republic, Estonia, FYR Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey

Please take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	36	35	1,260	72 EUR (50 EUR)	74088 EUR
Group 2 countries	72	35	2,520	62 EUR (43 EUR)	127512 EUR
Group 3 countries	0	0	0	0 EUR (0 EUR)	0 EUR
Total	108	35.00	3,780		201,600 EUR

Request individual support for accompanying persons

Yes

Please estimate the duration of stay for accompanying persons to calculate the requested grant.

The grant is calculated based on daily rates for three groups of countries as specified in the Programme Guide:

Group 1: Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom

Group 2: Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain

Group 3: Bulgaria, Croatia, Czech Republic, Estonia, FYR Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey

Please take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of accompanying persons	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	6	18	108	126 EUR (88 EUR)	12696 EUR
Group 2 countries	12	18	216	112 EUR (78 EUR)	22560 EUR
Group 3 countries	0	0	0	0 EUR (0 EUR)	0 EUR
Total	18	18.00	324		35,256 EUR

For further information please consult the Programme Guide for the overview of funding rules.

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator.

Band	Distance	Number of persons	Grant per person	Estimated grant
1	10 - 99 km	0	0 EUR	0 EUR
2	100 - 499 km	0	0 EUR	0 EUR
3	500 - 1999 km	126	275 EUR	34650 EUR
4	2000 - 2999 km	0	0 EUR	0 EUR
5	3000 - 3999 km	0	0 EUR	0 EUR
6	4000 - 7999 km	0	0 EUR	0 EUR
7	8000 km or more	0	0 EUR	0 EUR
Total		126		34,650 EUR

Request exceptional costs for expensive travel

No

Linguistic Support

Linguistic support for learners in mobility activities is provided in two ways:

1. Through EU's online linguistic support platform (OLS)
2. In form of a financial grant (150 EUR per participant) to cover expenses such as classroom courses or learning materials for languages or proficiency levels that are not available in OLS.

Online language courses are available for all proficiency levels in Dutch, English, French, German, Italian and Spanish. **Linguistic support for these languages cannot be provided in form of a financial grant.**

Online language courses for Bulgarian, Croatian, Czech, Danish, Estonian, Finnish, Greek, Hungarian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, and Swedish are not available for all proficiency levels. For these languages, applicants may apply for a financial grant given that proficiency levels of the participants may not be known at the application stage. Financial grants may be replaced by an online language course during the implementation of the project, if appropriate.

In addition, the use of online linguistic assessment to determine the participant's level of language proficiency before and after the mobility is **obligatory** if the mobility will take place using any of the following languages: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Maltese or Irish Gaelic.

Please make sure to perform your estimations using the correct language list for the particular item.

For more information you may consult the OLS website: <http://erasmusplusols.eu/>

Language assessment: Online linguistic assessment is obligatory for all learners in activities lasting at least 19 days (excluding travel days) and using one of the available languages as listed above. Based on this rule, please estimate the number of participants that will require online linguistic assessment.

Number of participants	
Online linguistic assessment	108

Language learning: Participants in activities lasting at least 19 days (excluding travel days) are eligible to receive support for language learning. The form of linguistic support depends on the language, as described above. Please estimate the number of participants that will require linguistic support for languages in each of the two categories.

	No. of Participants	Estimated Grant
Online linguistic support	108	
Linguistic Support Grant	0	0 EUR

Please select the person who will be the contact person for Online Linguistic Support (OLS) from the list below. Please be aware that only one person can be the OLS contact person for the project. Therefore your choice in the field below will be automatically reflected in the whole application form. Changing the contact person in another part of the application will automatically update the field below to reflect the same choice.

Soragni, Martino

Budget Summary

Activity Type	Mobility of VET learners (2 weeks up to 3 months)
Individual Support	236,856 EUR
Travel	34,650 EUR
Total Grant	271,506 EUR

ErasmusPro - Mobility of VET learners (3 to 12 months) Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "number of participants requiring a grant".

Participants requiring a grant, in case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant". Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participants in learning activities. Funding may be requested for accompanying persons under 'Individual Support' and 'Travel' sections below, but please do not include them in numbers of participants specified in this section.

Number of participants requiring a grant	42
Number of participants not requiring a grant	0
Total number of participants	42

Please provide an estimate of how many participants in this type of activities will be hosted by schools and companies.

	School	Company
Number of participants	0	42

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The requested grant is estimated based on the average duration and number of participants. To a certain extent, the actual number of participants and duration of activities may change during the implementation of the project. At the end of the project, its results will be evaluated by experts based on the target figures set here and the project's overall objectives.

The grant is calculated based on daily rates for three groups of countries as specified in the Programme Guide:

Group 1: Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom

Group 2: Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain

Group 3: Bulgaria, Croatia, Czech Republic, Estonia, FYR Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey

Please take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	8	150	1,200	72 EUR (50 EUR)	62464 EUR
Group 2 countries	34	150	5,100	62 EUR (43 EUR)	228344 EUR
Group 3 countries	0	0	0	0 EUR (0 EUR)	0 EUR
Total	42	150.00	6,300		290,808 EUR

Request individual support for accompanying persons

No

For further information please consult the Programme Guide for the overview of funding rules.

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator.

Band	Distance	Number of persons	Grant per person	Estimated grant
1	10 - 99 km	0	0 EUR	0 EUR
2	100 - 499 km	0	0 EUR	0 EUR
3	500 - 1999 km	42	275 EUR	11550 EUR
4	2000 - 2999 km	0	0 EUR	0 EUR
5	3000 - 3999 km	0	0 EUR	0 EUR
6	4000 - 7999 km	0	0 EUR	0 EUR
7	8000 km or more	0	0 EUR	0 EUR
Total		42		11,550 EUR

Request exceptional costs for expensive travel

No

Linguistic Support

Linguistic support for learners in mobility activities is provided in two ways:

1. Through EU's online linguistic support platform (OLS)
2. In form of a financial grant (150 EUR per participant) to cover expenses such as classroom courses or learning materials for languages or proficiency levels that are not available in OLS.

Online language courses are available for all proficiency levels in Dutch, English, French, German, Italian and Spanish. **Linguistic support for these languages cannot be provided in form of a financial grant.**

Online language courses for Bulgarian, Croatian, Czech, Danish, Estonian, Finnish, Greek, Hungarian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, and Swedish are not available for all proficiency levels. For these languages, applicants may apply for a financial grant given that proficiency levels of the participants may not be known at the application stage. Financial grants may be replaced by an online language course during the implementation of the project, if appropriate.

In addition, the use of online linguistic assessment to determine the participant's level of language proficiency before and after the mobility is **obligatory** if the mobility will take place using any of the following languages: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Maltese or Irish Gaelic.

Please make sure to perform your estimations using the correct language list for the particular item.

For more information you may consult the OLS website: <http://erasmusplusols.eu/>

Number of participants	
Online linguistic assessment	42

Language learning: All participants in ErasmusPro activities are eligible to receive support for language learning. The form of linguistic support depends on the language, as described above. Please estimate the number of participants that will require linguistic support for languages in each of the two categories.

	No. of Participants	Estimated Grant
Online linguistic support	42	
Linguistic Support Grant	0	0 EUR

Please select the person who will be the contact person for Online Linguistic Support (OLS) from the list below. Please be aware that only one person can be the OLS contact person for the project. Therefore your choice in the field below will be automatically reflected in the whole application form. Changing the contact person in another part of the application will automatically update the field below to reflect the same choice.

Soragni, Martino

Budget Summary

Activity Type	ErasmusPro - Mobility of VET learners (3 to 12 months)
Individual Support	290,808 EUR
Travel	11,550 EUR
Total Grant	302,358 EUR

Advance Planning Visits - ErasmusPro Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "number of participants requiring a grant".

Participants requiring a grant, in case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant". Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participants in learning activities. Funding may be requested for accompanying persons under 'Individual Support' and 'Travel' sections below, but please do not include them in numbers of participants specified in this section.

Total number of participants

4

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The requested grant is estimated based on the average duration and number of participants. To a certain extent, the actual number of participants and duration of activities may change during the implementation of the project. At the end of the project, its results will be evaluated by experts based on the target figures set here and the project's overall objectives.

The grant is calculated based on daily rates for three groups of countries as specified in the Programme Guide:

Group 1: Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom

Group 2: Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain

Group 3: Bulgaria, Croatia, Czech Republic, Estonia, FYR Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey

Please take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	1	4	4	126 EUR (88 EUR)	504 EUR
Group 2 countries	3	4	12	112 EUR (78 EUR)	1344 EUR
Group 3 countries	0	0	0	0 EUR (0 EUR)	0 EUR
Total	4	4.00	16		1,848 EUR

Request individual support for accompanying persons

No

For further information please consult the Programme Guide for the overview of funding rules.

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator.

Band	Distance	Number of persons	Grant per person	Estimated grant
1	10 - 99 km	0	0 EUR	0 EUR
2	100 - 499 km	0	0 EUR	0 EUR
3	500 - 1999 km	4	275 EUR	1100 EUR
4	2000 - 2999 km	0	0 EUR	0 EUR
5	3000 - 3999 km	0	0 EUR	0 EUR
6	4000 - 7999 km	0	0 EUR	0 EUR
7	8000 km or more	0	0 EUR	0 EUR
Total		4		1,100 EUR

Request exceptional costs for expensive travel

No

Budget Summary

Activity Type	Advance Planning Visits - ErasmusPro
Individual Support	1,848 EUR
Travel	1,100 EUR
Total Grant	2,948 EUR

Organisational Support

Organisational support grant covers costs directly linked to the implementation of mobility activities that are not covered through specific grants for travel, individual support, linguistic support and special costs. For example, organisational support grant can be used to cover expenses for preparation, monitoring and support of participants, for setting up and administering mechanisms for recognition of participants' learning outcomes, for organising dissemination activities, etc. The grant for organisational support is calculated based on the number of participants in the project: 350 EUR per participant up to the 100th participant, and 200 EUR for each additional participant beyond that. Organisational support is not provided for accompanying persons or for staff in Advance Planning Visits.

Number of participants	Estimated Grant
150	45,000 EUR



Participants

Please provide an estimated number of participants you plan to support according to the following categories.

Participant profile	Total number of participants	Out of which:			
		Recent graduates	Apprentices	With fewer opportunities	With special needs
Mobility of VET learners (2 weeks up to 3 months)	108	0	0	20	6
ErasmusPro - Mobility of VET learners (3 to 12 months)	42	42	0	10	2
Total	150	42	0	30	8

Staff

Participant profile	Total number of participants	Out of which:
		With special needs
Advance Planning Visits - ErasmusPro	4	0
Total	4	0



Special Costs

Special Needs Support

Id	No. of Participants	Description and Justification	Grant (EUR)
Total			0 EUR

Exceptional Costs

Id	No. of Participants	Description and Justification	Grant (EUR)
Total			0 EUR

Budget Summary

Project Budget Summary

Budget Items	Estimated Grant
Travel	47,300 EUR
Individual Support	529,512 EUR
Organisational Support	45,000 EUR
Total Grant	621,812 EUR

Budget Summary per Activity Type

Budget Items	Mobility of VET learners (2 weeks up to 3 months)	ErasmusPro - Mobility of VET learners (3 to 12 months)	Advance Planning Visits - ErasmusPro	Teaching/training assignments abroad	Staff training abroad
Travel	34,650 EUR	11,550 EUR	1,100 EUR		
Individual Support	236,856 EUR	290,808 EUR	1,848 EUR		
Total Grant	271,506 EUR	302,358 EUR	2,948 EUR	0 EUR	0 EUR

Linguistic Support Summary

Linguistic Support Type	Number of participants
Online Linguistic Assessment	150
Online Linguistic Support	150
Linguistic Support Grant	0



Project Summary

Please give an overview of the main activities and developments that you foresee whilst implementing your internationalisation strategy. Also give an overview of developments and changes of scope of the mobility flows themselves. If applicable, explain the need for accompanying persons. The summary will be publicly available in case your project is awarded.

Il progetto MOVET - Mobility for Vocational and Educational Training, promosso dalla Provincia di Reggio Emilia, prevede la realizzazione di 108 mobilità della durata di 5 settimane rivolte a studenti frequentanti le classi IV (VET learners) e 42 mobilità ErasmusPRO, della durata di 5 mesi, rivolte a neo-diplomati/neo-qualificati presso gli Istituti secondari di II grado del territorio provinciale.

I Paesi di destinazione previsti sono: Regno Unito, Irlanda, Francia, Austria, Paesi Bassi, Spagna e Portogallo.

Data la presenza di studenti minorenni, si prevede la presenza di accompagnatori per le mobilità VET learners, che saranno suddivise in 9 gruppi da 12 partecipanti, ciascuno dei quali sarà accompagnato da un docente, che a metà periodo si alternerà con un secondo accompagnatore. Si prevede inoltre l'organizzazione di visite preparatorie per le mobilità Erasmus Pro nelle 4 destinazioni considerate più significative ai fini degli obiettivi del progetto: UK, Spagna, Austria e Francia.

Il periodo di realizzazione (ottobre 2019-settembre 2021) copre due anni scolastici, nel corso dei quali la Provincia, attraverso la pubblicazione di una serie di bandi aperti a tutti gli Istituti secondari di II grado di Reggio Emilia e provincia, inizierà un percorso di selezione dei destinatari delle mobilità, che terrà conto del merito scolastico, della competenza linguistica e della motivazione dei candidati.

I partecipanti al progetto avranno modo di sviluppare un mix di competenze trasversali (soft skills) e tecnico-professionali; queste ultime saranno definite, in termini di obiettivi di apprendimento, partendo dal fabbisogno espresso dalle imprese del territorio, rispecchiando la complessità e la diversificazione del tessuto economico locale, prevalentemente manifatturiero ma rivolto anche al terziario, alla valorizzazione del territorio e all'assistenza.

Il progetto MOVET intende rispondere anche ad un fabbisogno comune espresso a più livelli, quello di crescere e formare giovani aperti al confronto, che siano cittadini e futuri lavoratori europei, in un mercato del lavoro europeo più libero e integrato, superando barriere linguistiche e culturali che continuano ad ostacolare la mobilità transnazionale del mercato del lavoro UE e che a volte ostacolano anche i processi di internazionalizzazione e con essi la piena competitività del tessuto economico locale, composto per la maggior parte da PMI. Proprio queste, nell'ambito di una crescita che sia inclusiva e sostenibile, hanno bisogno di nuove competenze che stimolino ulteriore innovazione, di beneficiare delle opportunità offerte dal mercato unico, di trasformare le sfide ambientali in opportunità, di beneficiare della crescita dei mercati. A tal fine, il progetto prevede l'utilizzo di metodi e strumenti di riconoscimento competenze e crediti attraverso l'utilizzo di Unità di apprendimento capitalizzabili, facilmente riconducibili e traducibili in crediti scolastici e/o formativi misurando, riconoscendo, validando i LO attraverso procedure lineari e trasparenti ECVET-compatibili.

All'interno del partenariato estero, l'Agenzia Europea per la Movilidad Internacional coordinerà la rete di partner transnazionali intermediari; si tratta di enti che hanno sviluppato pratiche consolidate di gestione con la Provincia di Reggio Emilia, avendo condiviso la realizzazione di diversi progetti di mobilità VET learners. Si occuperanno di: matching e assegnazione tirocini idonei ai profili dei partecipanti; accoglienza e logistica; tutoraggio; monitoraggio in itinere e gestione di eventuali criticità; valutazione apprendimenti dei destinatari; stesura, compilazione e invio certificazioni finali.

Le principali attività del progetto saranno così strutturate:

- Project management (strutturato in 4 documenti principali, che racchiudono i 4 aspetti fondamentali della corretta gestione del progetto stesso: Piano di Coordinamento e Controllo, Piano di



Apprendimento e Valutazione, Piano di Gestione della Comunicazione, Piano di Disseminazione e Valorizzazione);

- Preparazione tirocinanti (preparazione linguistica, tecnica, pedagogica e culturale);
- Individuazione e attivazione tirocini;
- Accompagnamento partecipanti minorenni e svantaggiati da parte di soggetti (docenti degli Istituti coinvolti) adeguatamente preparati;
- Monitoraggio in itinere ed ex post;
- Valutazione finale (esiti, progetto, buone prassi);
- Diffusione e valorizzazione.

Attraverso questo progetto la Provincia di Reggio Emilia intende aumentare il proprio grado di internazionalizzazione e, indirettamente, anche quello delle scuole del territorio, tramite la costruzione di forme di cooperazione vevole anche per altri tipi di progettazione, ma soprattutto favorendo l'incontro tra il mondo dell'IFP e il mondo del lavoro, con l'obiettivo di sviluppare le capacità dell'education di rispondere in maniera efficace ai nuovi bisogni di professionalità e competenze espressi dal mercato del lavoro.



Please provide a translation in English. This summary will be publicly available in case your project is awarded.

The project MOVET - Mobility for Vocational and Educational Training, promoted by the Province of Reggio Emilia, will implement 108 mobilities lasting 5 weeks for students attending IV classes (VET learners) and 42 ErasmusPRO mobilities, lasting 5 months, addressed to new graduates / neo-qualified in secondary education schools of the provincial territory.

The countries of destination of the mobilities will be: United Kingdom, Ireland, France, Austria, Netherlands, Spain and Portugal.

Given the presence of underage students, the projects foresees the participation of accompanying persons for VET learners' mobilities, which will be divided into 9 groups of 12 participants, each of which will be accompanied by a teacher, who will alternate with a second accompanying person halfway through the mobility period. It is also envisaged the implementation of Advanced Planning Visits for the preparation of ErasmusPRO mobilities in the 4 destinations considered most significant for the objectives of the project: UK, Spain, Austria and France.

The period of realization (October 2019-September 2021) covers two school years, during which the Province, through different public calls addressing all Reggio Emilia's province secondary schools, will begin a selection procedure based on the school merit, linguistic competence and motivation of the candidates.

The participants will be able to develop a mix of soft and technical-professional skills that will be defined, in terms of learning objectives, starting from the needs expressed by the local companies, reflecting the complexity and diversification of the local production context, mainly manufacturing but also aimed at the service sector, at the assistance and at the promotion of the territory.

The project MOVET also aims to respond to a common need expressed at several levels, to grow and train young open-minded people, both citizens and future European workers, in a more open and integrated European labor market, overcoming linguistic and cultural barriers that continue to hamper the transnational mobility of the EU labor market. The same barriers that hinder the internationalization processes and with them the full competitiveness of the local economic context, mainly composed of SMEs. Precisely these, in a growth context that is inclusive and sustainable, need new skills to stimulate further innovation, to benefit from the opportunities offered by the single market, to turn environmental challenges into opportunities and to benefit from the growth of markets. To this end, the project envisages the use of methods and tools for recognizing skills and credits through the use of learning units that can be capitalized, easily traceable and translated into school and / or training credits by measuring, recognizing and validating LOs through linear and ECVET-compatible procedures.

Within the foreign partnership, Agencia Europea para la Movilidad Internacional will coordinate the network of transnational intermediary partners; these organisations have developed consolidated management practices with the Province of Reggio Emilia, having shared the implementation of various VET learners mobility projects. They will be responsible for: matching and assigning traineeships suitable to the profiles of the participants; reception and logistics; tutoring; ongoing monitoring and management of any critical issues; evaluation of the learning of the participants; drafting, compilation and sending of final certifications.

The main activities of the project will be structured as follows:

- Project management (structured in 4 main documents, which contain the 4 fundamental aspects of the correct management of the project itself: Coordination and Check Plan, Learning and Evaluation Plan, Communication Management Plan, Dissemination and Valorisation Plan);
- Trainee preparation (linguistic, technical, pedagogical and cultural preparation);



- Identification and activation of traineeships;
- Tutoring of underage and disadvantaged participants by accompanying persons (teachers of the schools involved) adequately prepared;
- Monitoring in itinere and ex post;
- Final evaluation (outcomes, project, good practice);
- Dissemination and exploitation.

Through this project the Province of Reggio Emilia intends to increase its degree of internationalization and, indirectly, also that of local schools, through the building of forms of cooperation valid also for other types of projects, but above all fostering the meeting between VET and the world of work, with the aim of developing the capacity to respond effectively to the new needs of professionalism and skills expressed by the labor market.

Summary of Participating Organisations



Name of the Organisation (PIC of Organisation)	Country of the Organisation	Role of Organisation	Type of Organisation
Provincia di Reggio Emilia (945362001)	Italy	Coordinator	Local Public body
Agencia Europea para la Movilidad Internacional (944853333)	Spain	Hosting Partner Organisation	Small and medium sized enterprise
ASOCIACION CULTURAL INTEGRA (948175389)	Spain	Hosting Partner Organisation	Non-governmental organisation/association
Cap Ulysse (948743421)	France	Hosting Partner Organisation	Small and medium sized enterprise
Schulhaus Europa e.V. (924699643)	Germany	Hosting Partner Organisation	Non-governmental organisation/association
LONDON PLACEMENT ACADEMY LIMITED (944527122)	United Kingdom	Hosting Partner Organisation	Small and medium sized enterprise
Stichting Amsterdam European Mobility (945652516)	Netherlands	Hosting Partner Organisation	Non-governmental organisation/association
Irish Host Family Ltd (932574006)	Ireland	Hosting Partner Organisation	Small and medium sized enterprise
APLICAPROPOSTA LDA (948817238)	Portugal	Hosting Partner Organisation	Small and medium sized enterprise



Annexes

The maximum number of all attachments is 10 and the maximum total size is 10240 KB.

Please download the Declaration of Honour, print it, sign it by the legal representative and attach.

File Name	File Size (kB)
doh carta.pdf	1,682

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details [here](#)

File Name	File Size (kB)
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Checklist

Before submitting your application form to the National Agency, please make sure that:

- ☒ It fulfils the eligibility criteria listed in the Programme Guide.
- ☒ All relevant fields in the application form have been completed.
- ☒ You have chosen the correct National Agency of the country in which your organisation is established.

Currently selected NA is: IT01 Agenzia Nazionale Erasmus+ - INAPP

Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the Participant Portal (for more details, see Part C of the Programme Guide - "Information for applicants").

The requested grant exceeds 60 000 EUR. If the applicant organisation is not a public body or an international organisation, please do not forget to upload the necessary documents proving your financial capacity in the Participant Portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide).

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the full description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form.

http://ec.europa.eu/programmes/erasmus-plus/documents/eplushlink-eforms-privacy_en.htm.

- ☒ I agree with the Specific Privacy Statement on Data Protection



Version	Submission Time	Submitted by	Submission ID
1	05-02-2019 19:12:27	martino.soragni@e-35.it	1515078



Progetto MOVET
“Mobility for Vocational and Educational Training”

CONVENZIONE/AGREEMENT n° 2019-1-IT01-KA116-007102
(Codice CUP C35F19000470006)
Erasmus+ Programme – KA1 Mobility VET Learners

Accordo per l'implementazione di progetto tra
Project implementation agreement between

1. **Provincia di Reggio Emilia**, con sede legale a Reggio Emilia in Corso Garibaldi, 59 - C.F. 00209290352, in qualità di “organismo beneficiario”, rappresentato ai fini della stipula del presente accordo dall'Arch. Anna Maria Campeol, Dirigente Servizio Programmazione scolastica e Diritto allo studio;

e

2. **Agencia Europea para la Movilidad Internacional** con sede legale in Calle Adelaida Muro 1B - Bajo A, 15002 - A Coruña (Spain), Codice Fiscale B70355870 – PIC 944853333 in qualità di “ente intermediario”, rappresentato ai fini della stipula del presente accordo dal dott. Giuseppe Ciccone, Direttore;

1. **Provincia di Reggio Emilia** with registered office in Reggio Emilia, Corso Garibaldi, 59 - fiscal code 00209290352, as “beneficiary organization” and represented for the signature of the present agreement by Arch. Anna Maria Campeol, Head of School planning and Right to study Department;

and

2. **Agencia Europea para la Movilidad Internacional**, with registered office in Calle Adelaida Muro 1B - Bajo A, 15002 - A Coruña (Spain), NIF B70355870 – PIC 944853333, as “intermediary organization” and represented for the signature of the present agreement by Giuseppe Ciccone, Director;

Visto il REGOLAMENTO (UE) n. 1288/2013 DEL PARLAMENTO EUROPEO E DEL CONSIGLIO dell'11 dicembre 2013 che istituisce "Erasmus+": il programma dell'Unione per l'istruzione, la formazione, la gioventù e lo sport;

Whereas REGULATION (EU) n. 1288/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 11 December 2013 establishes 'Erasmus+': the EU programme for education, training, youth and sport;

Vista l'approvazione da parte di INAPP - Agenzia Nazionale Erasmus+, del progetto di Mobilità transnazionale “**MOVET – Mobility for Vocational and Educational Training**”, promosso dalla Provincia di

Reggio Emilia, con un contributo pari a € 621.812,00 per le attività di supporto organizzativo, individuale e di viaggio dei partecipanti per complessive n. 172 mobilità, come da Convenzione n. 2019-1-IT01-KA116-007102 - CODICE CUP: C35F19000470006 stipulata tra INAPP - Agenzia Nazionale Erasmus+ e la Provincia di Reggio Emilia;

*Whereas the approval by INAPP, Italian Erasmus+ National Agency, of the transnational mobility project named “**MOVET – Mobility for Vocational and Educational Training**”, promoted by Provincia di Reggio Emilia with a grant amounting of € 621,812.00 for the activities of organisational and individual support for a total of 172 mobility experiences, as from Agreement n. 2019-1-IT01-KA116-007102 - CUP code: C35F19000470006 signed by INAPP Italian Erasmus+ National Agency and Provincia di Reggio Emilia.*

Vista l'adesione al progetto da parte di **Agencia Europea para la Movilidad Internacional** in qualità di coordinatore della rete di partner intermediari esteri, come indicato nell'application form.

*Whereas **Agencia Europea para la Movilidad Internacional** joined the project as coordinator of the international network of intermediary organisations, as indicated in the application form.*

Tutto ciò premesso tra le parti sopra indicate, si conviene quanto segue:

In consideration of the above-mentioned assumptions, the parts agree that:

Agencia Europea para la Movilidad Internacional, nel periodo 01/10/2019 - 30/09/2021, si impegna a:

- accogliere in UK e Irlanda (Paesi gruppo 1):
 - 36 studenti per un periodo di 35 giorni (viaggio incluso);
 - 6 accompagnatori per un periodo di 18 giorni (viaggio incluso);
 - 8 neodiplomati per un periodo di 150 giorni (viaggio incluso);
 - 1 visita preparatoria di 4 giorni (viaggio incluso);
- accogliere in Francia, Austria, Paesi Bassi, Spagna e Portogallo (Paesi gruppo 2):
 - 72 studenti per un periodo di 35 giorni (viaggio incluso);
 - 12 accompagnatori per un periodo di 18 giorni (viaggio incluso);
 - 34 neodiplomati per un periodo di 150 giorni (viaggio incluso);
 - 3 visite preparatorie di 4 giorni (viaggio incluso);
- definire, insieme all'organismo beneficiario, gli obiettivi di apprendimento della mobilità in termini di conoscenze, abilità e competenze da sviluppare;
- individuare strutture ospitanti adeguate al fine di garantire il raggiungimento degli obiettivi del tirocinio;
- accordarsi sulle modalità di monitoraggio e tutoraggio;
- pianificare la valutazione delle competenze acquisite sulla base del quadro di riferimento ECVET e dei criteri definiti in comune con l'organismo beneficiario;
- valutare continuamente lo sviluppo del progetto e attuare le modifiche che si rendono necessarie;
- favorire la comprensione della cultura e della mentalità del paese di accoglienza;
- designare il tutor incaricato di seguire la progressione della formazione del partecipante;
- fornire supporto pratico, se richiesto, garantendo la presenza di un punto di contatto per i partecipanti in caso di difficoltà;

- verificare che ogni partecipante sia adeguatamente assicurato;
- organizzare l'accoglienza dei partecipanti e occuparsi di fornire loro idonea sistemazione abitativa per l'intero periodo di permanenza;
- erogare ai partecipanti una quota cash di contributo indiretto (pocket money), pari a:
 - € 0,00 (zero/00 euro) per ciascuno studente alloggiato in famiglie ospitanti con formula di mezza pensione/pensione completa;
 - € 250,00 (duecentocinquanta/00 euro) per ciascuno studente alloggiato in appartamento/residence con formula di self catering;
 - € 500,00 (cinquecento/00 euro) per ciascun accompagnatore;
 - € 1.000,00 (mille/00 euro) per ciascun neodiplomato.

Agencia Europea para la Movilidad Internacional, during the period 01/10/2019 – 30/09/2021 undertakes to:

- *host in UK and Ireland (Group 1 countries):*
 - 36 students for a period of 35 days (travel days included);
 - 6 accompanying persons for a period of 18 days (travel days included);
 - 8 new graduates for a period of 150 days (travel days included);
 - 1 Advance Planning Visit for a period of 4 days (travel days included);
- *host in France, Austria, Netherlands, Spain and Portugal (Group 2 countries):*
 - 72 students for a period of 35 days (travel days included);
 - 12 accompanying persons for a period of 18 days (travel days included);
 - 34 new graduates for a period of 150 days (travel days included);
 - 3 Advance Planning Visit for a period of 4 days (travel days included);
- *define, together with the beneficiary organisation, the envisaged learning outcomes of the mobility period in terms of knowledge, skills and competences to be developed;*
- *select suitable host Organisations and ensure that they are able to achieve the placement objectives;*
- *agree monitoring and mentoring arrangements;*
- *plan the assessment of the acquired skills and competences on the basis of the ECVET framework and the criteria defined with the beneficiary organisation;*
- *evaluate the progress of the mobility on an on-going basis and take appropriate action if required;*
- *foster understanding of the culture and mentality of the host country;*
- *identify a tutor in charge of monitoring the implementation of the training programme;*
- *provide practical support, if required, including a clear contact point for trainees that face difficulties;*
- *check the appropriate insurance cover for each participant;*
- *welcome and host the participants, providing them with a proper accommodation solution for the entire mobility period;*
- *provide each participant with an indirect cash contribution (pocket money) of:*

- € 00.00 (zero/00 Euros) for each student accommodated in a host family on a half/full-board basis;;
- € 250.00 (two hundred and fifty/00 Euros) for each student accommodated in a shared apartment/residence on a self-catering basis;
- € 500.00 (five hundred/00 Euros) for each accompanying person;
- € 1,000.00 (one thousand/00 Euros) for each new graduate.

La **Provincia di Reggio Emilia**, in qualità di organismo beneficiario del contributo Erasmus+, si impegna a trasferire a **Agenzia Europea para la Movilidad Internacional** il contributo relativo al Supporto Individuale dei partecipanti, che, come da budget di progetto, ammonta a:

- **€ 2.058,00** (duemilacinquantotto/00 euro) per ciascuno studente ospitato per un periodo di 35 giorni in un Paese del gruppo 1;
- **€ 1.771,00** (millesettecentesettantuno/00 euro) per ciascuno studente ospitato per un periodo di 35 giorni in un Paese del gruppo 2;
- **€ 2.116,00** (duemilacentosedici/00 euro) per ciascun accompagnatore ospitato per un periodo di 18 giorni in un Paese del gruppo 1;
- **€ 1.880,00** (milleottocentoottanta/00 euro) per ciascun accompagnatore ospitato per un periodo di 18 giorni in un Paese del gruppo 2;
- **€ 7.808,00** (settemilaottocentootto/00 euro) per ciascun neodiplomato ospitato per un periodo di 150 giorni in un Paese del gruppo 1;
- **€ 6.716,00** (seimilasettecentosedici/00 euro) per ciascun neodiplomato ospitato per un periodo di 150 giorni in un Paese del gruppo 2;
- **€ 504,00** (cinquecentoquattro/00 euro) per ciascuna visita preparatoria della durata di 4 giorni svolta in Paesi del gruppo 1;
- **€ 448,00** (quattrocentoquarantotto/00 euro) per ciascuna visita preparatoria della durata di 4 giorni svolta in Paesi del gruppo 2;

per un totale di **€ 529.512,00** (cinquecentoventinovemilacinquecentododici/00 euro).

Il trasferimento di suddetto contributo avverrà, previa emissione di apposita fattura o nota di addebito, secondo le seguenti modalità e tempistiche:

- Un primo trasferimento, pari al 70% dell'ammontare complessivo, verrà effettuato previa firma del presente accordo e previo ricevimento da parte del beneficiario dell'anticipo della quota di finanziamento da parte dell'Agenzia Nazionale INAPP ERASMUS+, entro e non oltre il 31 gennaio 2020, su presentazione di regolare documento fiscale riportante le specifiche del presente accordo, del progetto e delle prestazioni previste.
- In considerazione del fatto che il contributo finanziario totale erogato al beneficiario del progetto viene destinato per la copertura dei costi reali per ciascun partecipante, il mancato trasferimento a favore dell'organismo intermediario delle suddette quote previste prima della partenza dei partecipanti o comunque entro i termini sopra indicati, implica l'impossibilità per l'organismo intermediario di adempiere agli impegni sopra indicati.
- Il trasferimento a saldo, pari al 30% dell'ammontare complessivo, verrà effettuato entro 30 gg di calendario dall'erogazione del saldo finale da parte dell'Agenzia Nazionale Erasmus Plus – VET al beneficiario e previa ricezione della relazione finale, redatta e inviata dall'organismo intermediario.
- **L'ammontare definitivo del saldo** sarà determinato sulla base dell'**effettivo numero di partecipanti** inviati/ricevuti, dell'**effettiva durata della mobilità**, espressa in giorni, e nel rispetto dei massimali previsti dal Programma Erasmus+.

Provincia di Reggio Emilia, as beneficiary of the Erasmus+ grant undertakes to transfer to **Agencia Europea para la Movilidad Internacional** the grant for participants' Individual Support that, as from the project budget, amounts to:

- **€ 2,058.00** (two thousand and fifty-eight/00 Euros) for each student hosted for a period of 35 days in a Group 1 country;
- **€ 1,771.00** (one thousand seven hundred and seventy-one/00 Euros) for each student hosted for a period of 35 days in a Group 2 country;
- **€ 2,116.00** (two thousand, one hundred and sixteen/00 Euros) for each accompanying person hosted for a period of 18 days in a Group 1 country;
- **€ 1,880.00** (one thousand, eight hundred and eighty/00 Euros) for each accompanying person hosted for a period of 18 days in a Group 2 country;
- **€ 7,808.00** (seven thousand, eight hundred and eight/00 Euros) for each new graduate hosted for a period of 150 days in a Group 1 country;
- **€ 6,716.00** (six thousand, seven hundred and sixteen/00 Euros) for each new graduate hosted for a period of 150 days in a Group 2 country;
- **€ 504.00** (five hundred and four/00 Euros) for each Advance Planning Visit of the duration of 4 days implemented in a Group 1 country;
- **€ 448.00** (four hundred and forty-eight/00 Euros) for each Advance Planning Visit of the duration of 4 days implemented in a Group 2 country;

for a total amount of **€ 529.512,00** (five hundred twenty-nine thousand, five hundred and twelve/00 Euros).

The transfer of the above mentioned grant will take place, after the issue of appropriate invoice or debit note, according to the following schedule and conditions:

- The first share, consisting in the 70% of the total grant, will be transferred after the signature of the present Agreement and after that the beneficiary has received the advance of the contribution from Italian National Agency INAPP Erasmus+, by the 31st January 2020 after the issue of the invoice containing the specifications of the present agreement, of the project and of the expected services
- Considering that the total grant is transferred to the beneficiary of the project in order to cover real costs per each participant, the missing transfer of the above assigned amounts within the exact date in favor of the intermediary organization makes impossible for the intermediary organization to receive the participants.
- The balance, consisting in the 30% of the total grant, will be transferred within 30 calendar days after the beneficiary has received the final balance from the Italian National Agency and after receipt of the final report written and sent by the intermediary organization.
- The **final amount** will be calculated taking into account the **effective number of sent/received participants**, the **effective duration of each mobility experience**, expressed in days, and complying with the Erasmus+ Programme budget limits.

I pagamenti saranno effettuati sul conto corrente intestato all'ente intermediario, i cui estremi sono di seguito riportati:

Money transfer will be done on the following bank account of the intermediary organization:

Nome della Banca/Bank name: **Santander**

Intestatario del conto/Holder: **Agencia Europea para la Movilidad Internacional**

IBAN: **ES28 0049 5463 1327 1612 2041**

BIC/SWIFT: **BSCHESMMXXX**

Per quanto non espressamente contemplato nel presente accordo si applicano le regole comunitarie e in secondo luogo la legislazione in materia di sovvenzioni applicabile nel luogo in cui ha sede l'ente beneficiario.

I tribunali competenti per ogni controversia relativa al presente accordo sono quelli del luogo in cui ha sede l'ente beneficiario.

For everything not expressly mentioned in this Agreement the applicable law is the EU one and that one of the promoter's country.

Where no amicable agreement can be reached, the courts of registered office of the promoter shall have sole jurisdiction in any disputes between the contracting parties concerning this Agreement.

Letto, confermato e sottoscritto.

Read, confirmed and undersigned.

Agencia Europea para la Movilidad Internacional

Provincia di Reggio Emilia

Giuseppe Ciccone

Anna Maria Campeol

Presidente

Dirigente Servizio Programmazione Scolastica
e Diritto allo studio

President

*Head of School planning
and Right to study Department*

.....
(timbro e firma - *stamp and signature*)

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(timbro e firma - *stamp and signature*)

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(luogo e data - *place and date*)

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(luogo e data - *place and date*)



Visto, si attesta con esito FAVOREVOLE la regolarità contabile e la copertura finanziaria della spesa della determina N. 121 del 18/02/2020.

Reggio Emilia, lì 18/02/2020

IL DIRIGENTE DEL SERVIZIO BILANCIO

F.to DEL RIO CLAUDIA